

The research PHD department  
Université Jean Monnet  
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As part of the doctoral defense, you will find here enclosed:

- **the thesis defense record of the deliberations**, asking you to specify the president of the jury and to be signed after the defense by the entire jury, excluding the thesis director and co-director.;
- **the defense report**, to be completed at the end of the defense and to be signed by the entire jury;
- **the opinion of the jury on the reproduction of the defended thesis**, to be completed and signed by the President of the jury. *For further information, the order of 25 May 2016 specifies the conditions of the PHD defense.*
- After returning these documents to the Research Department, the certificate of achievement will be issued.

#### IMPORTANT

The thesis director participates in the jury. He attends the discussion and his participation remains invaluable for a good understanding of the work he has supervised. He can, if necessary, inform the debates leading to the decision. He is therefore not intended to lead the debates and, if he is present at the deliberation, he does not participate in the final decision. The thesis director is therefore considered in the ratios that can be envisaged within the doctoral college for internal and external members of the home institution. He does not sign the record of the deliberations, but signs the defense report. When the defense report mentions the deliberation, it should be specified that this decision was taken by the members of the jury other than the thesis director.

The thesis director appears on the list of the jury members, including for the legal deposit of theses.

However, although the circular of March 25, 2015 relating to the methods of drawing up and issuing national diplomas and certain state diplomas by higher education establishments under the responsibility of the Ministry of National Education, higher and research does not specify it, because of its precedence compared to the decree of May 25, 2016, it is desirable that the diploma parchment be supplemented by the mention of the thesis director. The circular and the parchment model will be amended shortly in this direction.